STORMWATER MANAGEMENT PROGRAM

MUNICIPAL TYPE OERPATIONS

SOP For: Maintenance of Buildings, Facilities and Fixed Structures

SOP Prepared By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SOOP Review and Update: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of SOP: Establish procedures to reduce and eliminate the entry of pollutants into the storm sewer system.

Location of SOP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Standard Operating Procedures**

* Maintain the storm drain system including ditches, inlets, culverts, channels, etc.
* Do not allow wastewater containing soap or chemicals to enter the storm drain.
* Do not over irrigate with sprinkler systems.
* If paving or applying, a sealant do not allow material to enter the storm drain system.
* All wastewater should be sent to the sanitary sewer.
* Discharges from chemical fire suppression systems should not be allowed to enter the storm sewer system.
* Discharges from certain line tests, fire pumps and hydrant flushing may be discharged to the storm sewer system under the following conditions.

No chemicals have been added.

Discharge water has not been used for another process such as washing, heat exchange or manufacturing.

Discharge does not cause erosion.

Discharge does not contain solids.

Discharge does not contain residual chlorine.

* Floor drains and elevator sump pumps must not enter the storm sewer system.
* Hydraulic fluid leaks from elevators or lifts must be repaired and cleaned upon discovery.
* Mop water and cleaning water should be disposed of by way of the sanitary sewer never by the storm drains.
* Materials should not be poured, transferred or handled outdoors near a storm drain.
* Use a ground cloth or secondary container for paint opening, mixing and tool cleaning.
* Enclose spray painting operations to minimize wind drift and overspray.
* Do not lean paintbrushes or tools near a storm drain.
* Promptly clean any spills of paints, cleaners, solvents or chemicals.

**Training**

* Employees should receive training regarding pollution prevention and stormwater management.