STORMWATER MANAGEMENT PROGRAM

MUNICIPAL TYPE OERPATIONS

SOP For: Vehicle Fueling

SOP Prepared By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SOOP Review and Update: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of SOP: Establish procedures that will prevent fuel spills when fueling vehicles.

Location of SOP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Standard Operating Procedures**

* Minimize drips to the ground surface as much as possible.
* When fuel spills occur immediately use dry cleanup methods.
* Regularly inspect fuel equipment and secondary containment for corrosion, leaks, and structural failure.
* Protect storm drains from fueling areas using berms, dikes and covers.
* Know the location of emergency shutoff mechanisms.
* Spill containment and cleanup supplies should be stored on site and available for use.
* Do not top off fuel tanks.
* Do not hose down a fuel spill.

**Training**

* Employees should receive training regarding pollution prevention and stormwater management.