STORMWATER MANAGEMENT PROGRAM

MUNICIPAL TYPE OERPATIONS

SOP For: Vehicle Maintenance

SOP Prepared By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SOOP Review and Update: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of SOP: Provide procedures that minimize the potential for the release of pollutants into the storm sewer system.

Location of SOP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Standard Operating Procedures**

* Move leaking vehicles indoors or under cover.
* Use drip pans for leaking vehicles.
* Clean parts in the appropriate parts washer.
* Clean all spills and leaks promptly with dry methods.
* Maintain separators according to manufacturer recommendations.
* Develop a routine maintenance schedule for all vehicles.
* Inspect vehicle parking areas regularly for spills, trash and debris.
* Keep all work areas clean and organized.
* All containers should be closed when not in use and clearly labeled.
* Drain fluids from leaking or wrecked vehicles as soon as possible.
* Do not mix waste fluids unless approved to do so.

**Training**

* Employees should receive training regarding pollution prevention and stormwater management.