

## **STORMWATER MANAGEMENT PROGRAM MUNICIPAL TYPE OPERATIONS**

### **SOP For: Vehicle Maintenance**

**Purpose of SOP: Provide procedures that minimize the potential for the release of pollutants into the storm sewer system.**

### **Standard Operating Procedures**

- Move leaking vehicles indoors or under cover.
- Use drip pans for leaking vehicles.
- Clean parts in the appropriate parts washer.
- Clean all spills and leaks promptly with dry methods.
- Maintain separators according to manufacturer recommendations.
- Develop a routine maintenance schedule for all vehicles.
- Inspect vehicle parking areas regularly for spills, trash and debris.
- Keep all work areas clean and organized.
- All containers should be closed when not in use and clearly labeled.
- Drain fluids from leaking or wrecked vehicles as soon as possible.
- Do not mix waste fluids unless approved to do so.

### **Training**

- Employees should receive training regarding pollution prevention and stormwater management.